

To: All Members and Substitute Members of
the Overview and Scrutiny - Resources
(Other Members for Information)

When calling please ask for:
Kisi Smith-Charlemagne, Senior Governance
Services Officer

Policy and Governance

E-mail: kimberly.soane@waverley.gov.uk

Direct line: 01483 523258

Date: 16 September 2022

Membership of the Overview and Scrutiny - Resources

Cllr Stephen Mulliner (Chairman)	Cllr Chris Howard
Cllr Joan Heagin (Vice Chairman)	Cllr Peter Martin
Cllr Roger Blishen	Cllr John Neale
Cllr Jerome Davidson	Cllr Peter Nicholson
Cllr Brian Edmonds	Cllr George Wilson
Cllr David Else	

Substitutes

Cllr Christine Baker

Members who are unable to attend this meeting must submit apologies by the end of Monday, 19 September 2022 to enable a substitute to be arranged.

Dear Councillor

A meeting of the OVERVIEW AND SCRUTINY - RESOURCES will be held as follows:

DATE: TUESDAY, 27 SEPTEMBER 2022

TIME: 7.00 PM

PLACE: COUNCIL CHAMBER, COUNCIL OFFICES, THE BURYS,
GODALMING

The Agenda for the Meeting is set out below.

Please note that due to current Covid restrictions, seating in the public gallery is extremely limited. The meeting can be viewed remotely via [Waverley Borough Council's YouTube channel](#) or by visiting www.waverley.gov.uk/webcast.

Yours sincerely

ROBIN TAYLOR
Head of Policy and Governance

Agendas are available to download from Waverley's website (www.waverley.gov.uk/committees), where you can also subscribe to updates to receive information via email regarding arrangements for particular committee meetings.

Alternatively, agendas may be downloaded to a mobile device via the free Modern.Gov app, available for iPad, Android, Windows and Kindle Fire.

Most of our publications can be provided in alternative formats. For an audio version, large print, text only or a translated copy of this publication, please contact committees@waverley.gov.uk or call 01483 523351

This meeting will be webcast and can be viewed by visiting www.waverley.gov.uk/webcast

Waverley Corporate Strategy 2020 - 2025

Vision

Our vision is that Waverley will be environmentally, economically and financially sustainable with healthy, inclusive communities and housing available for all who need it.

Our strategic priorities:

- ✓ Local, open, participative government
- ✓ Supporting a strong, resilient local economy
- ✓ Taking action on Climate Emergency and protecting the environment
- ✓ Good quality housing for all income levels and age groups
- ✓ Effective strategic planning and development management to meet the needs of our communities
- ✓ Improving the health and wellbeing of our residents and communities
- ✓ Financial sustainability

Good scrutiny:

- is an independent, Member-led function working towards the delivery of the Council's priorities and plays an integral part in shaping and improving the delivery of services in the Borough;
- provides a critical friend challenge to the Executive to help support, prompt reflection and influence how public services are delivered;

- is led by ‘independent minded governors’ who take ownership of the scrutiny process; and,
- amplifies the voices and concerns of the public and acts as a key mechanism connecting the public to the democratic process.

NOTES FOR MEMBERS

Members are reminded that contact officers are shown at the end of each report and members are welcome to raise questions etc in advance of the meeting with the appropriate officer.

AGENDA

1 **APOLOGIES FOR ABSENCE AND SUBSTITUTES**

To receive apologies for absence and note any substitutions

2 **DECLARATIONS OF INTERESTS**

To receive Members’ declarations of interests in relation to any items included on the agenda for this meeting, in accordance with Waverley’s Code of Local Government Conduct.

3 **MINUTES** (Pages 7 - 14)

To confirm the Minutes of the Meeting held on 20 June 2022 and published on the Council’s website.

4 **QUESTIONS FROM MEMBERS OF THE PUBLIC**

The Chairman to respond to any written questions received from members of the public in accordance with Procedure Rule 10.

The deadline for receipt of written questions is 5pm on Tuesday 20 September.

5 **QUESTIONS FROM MEMBERS**

The Chairman to respond to any questions received from Members in accordance with Procedure Rule 11.

The deadline for receipt of written questions is 5pm on Tuesday 20 September 2022.

6 **CORPORATE PERFORMANCE REPORT Q1** (Pages 15 - 78)

The Corporate Performance Report, set out at Annexe 1, provides an analysis of the Council’s performance for the first quarter of 2022-23. The report is being presented to each of the Overview and Scrutiny Committees for comment and any recommendations they may wish to make to the Joint Management Team or the Executive.

Jenny Sturgess and Heads of Service to highlight areas relating to this committees remit (pages to note are Pages [] of the Agenda papers).

7 COMMITTEE WORK PROGRAMME (Pages 79 - 86)

The Policy Overview & Scrutiny Committee is responsible for managing its work programme.

A Scrutiny Tracker has been produced to assist the Committee in monitoring the recommendations that have been agreed at its meetings. The Tracker details the latest position on the implementation of these recommendations and is attached as Part C of the work programme.

8 COLLABORATION WITH GUILDFORD

The Committee are to receive a verbal update.

9 BUSINESS TRANSFORMATION (Pages 87 - 94)

The Committee receives a regular update on the progress and BT Programme savings realisation. This report seeks to provide a written update on the current status of the Business Transformation Programme.

Recommendation

Members are invited to comment on the content of the report.

10 WORK FORCE PROFILE UPDATE (Pages 95 - 116)

The purpose of this report is to provide a supplementary report following the Workforce Profile submission to the Overview and Scrutiny Committee in June 2022. At that meeting, Councillors asked for more information relating to recruitment and retention. This supplementary report provides that.

11 ANNUAL COMPLAINTS REPORT (Pages 117 - 142)

This report is in two parts. The first part concerns complaints to the Local Government and Social Care Ombudsman about Waverley's Services in 2020/21. This discharges the Monitoring Officer's duty under section 5(2) of the Local Government and Housing Act 1989 to submit a formal report to the Council on complaints where, following an investigation, the LGSCO has found maladministration or service failure.

The second part of the report concerns complaints by Waverley's tenants to the Housing Ombudsman Service.

12 HOUSING DEVELOPMENT UPDATE (Pages 143 - 146)

The report provides the Committee with an update on Housing Development since the last report in June 2022.

13 EXCLUSION OF PRESS AND PUBLIC

To consider the following recommendation of the motion of the Chairman:

Recommendation

That pursuant to Procedure Rule 20 and in accordance with Section 100A(4) of the Local government Act 1972, the press and public be excluded from the meeting during consideration of the following items on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the items, there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified in the appropriate paragraph(s) of the revised Part 1 of Schedule 12A to the Act (to be specified at the meeting).

14 PROPERTY INVESTMENT ADVISORY BOARD ACTIVITY AND QUARTERLY UPDATE REPORT (Pages 147 - 156)

The purpose of this report is to update the Resources O&S Committee (the Committee) on the progress and work of the Property Investment Advisory Board (PIAB), which advises the Executive on property investment matters. The update is detailed in Exempt Annexe 1.

This report also gives the Committee an update on the performance of the current portfolio projected to the end of the financial year (Exempt Annexe 2).

Officer contacts:
Mark Mills, Policy Officer - Scrutiny
Tel. 01483 523078 or email: mark.mills@waverley.gov.uk
Kisi Smith-Charlemagne, Senior Governance Services Officer
Tel. 01483 523258 or email: kimberly.soane@waverley.gov.uk